

# HOW TO ADD SCANLON RICHARDSON AS A USER IN MYOB ACCOUNT RIGHT



1

Login to your account at [my.myob.com.au](https://my.myob.com.au)

2

From the home page select the My Products menu and choose Manage AccountRight Live

3

Select Invite new online administrator

5

Send the invitation to Scanlon Richardson by completing the details as follows



Online administrator details

Email address:

First name:

Last name:

[Cancel](#)

[Invite](#)

6

Select Invite



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